



Special CBL Credit Opportunity

J U L Y 1 4, 2 0 0 7

Earn Certified Board Leader credits during this special, one day event.

9 a.m. to 4 p.m.

Presentation Skills Overcome your fear of public speaking. Learn how to assess and engage your audience, set objectives, plan your presentations and deliver your message more effectively.

Two credits

9 a.m. to 4 p.m.

Planning & Executing Effective Meetings Develop your skills to run effective meetings. Learn how to create agendas, review legal requirements, practice building consensus before decisions and explore your board's oversight role.

Two credits

9 a.m. to 12 p.m.

Problem Solving/Decision Making Learn a practical 7-step process to help you and your board make sound decisions that can be supported by everyone involved in the process.

One credit

1 p.m. to 4 p.m.

Engaging the Public Learn to educate the public about its schools, while helping the board achieve its goals. Analyze your community's access to information, identify community leaders, develop engagement initiatives and implement "best practice" strategies. *One credit*

Location

Middlesex Regional Educational Services Commission, Piscataway

Cost

Presentation Skills and Planning & Executing Effective Meetings cost \$125 each. Includes course materials, a Continental breakfast and lunch.

Problem Solving/Decision Making, \$65, including materials and a Continental breakfast.

Engaging the Public, \$65, including materials and afternoon refreshments.

Get a Deal

Register for *Problem Solving/Decision Making* and *Engaging the Public*, to receive a reduced price of \$125 and free lunch.



IMPORTANT NOTICE:

The new "school district accountability" law places travel restrictions on school board members. Advanced travel approval is required. For details, visit www.njsba.org/accountabilityact/

For more information and registration call (888) 886-5722, ext. 5217 or (609) 278-5217

Cancellation Policy: Cancellations made up to 10 working days prior to the program date will be refunded the entire registration fee. Cancellations made between 10 working days and 72 hours of the program start will be charged \$50. Cancellations made within 72 hours and no-shows will be charged full fee.

Please register me for (select one) on July 14, 2007 at the Middlesex Regional Educational Services Commission, Piscataway:

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|--|--|--|---|
| <input type="checkbox"/> Presentation Skills
9 a.m. to 4 p.m.
\$125 | <input type="checkbox"/> Planning & Executing Effective Meetings
9 a.m. to 4 p.m.
\$125 | <input type="checkbox"/> Problem Solving/Decision Making
9 a.m. to 12 p.m.
\$65 | <input type="checkbox"/> Engaging the Public
1 p.m. to 4 p.m.
\$65 |
| <input type="checkbox"/> Bill Board
(Voucher enclosed)* | <input type="checkbox"/> Payment enclosed
(Make check payable to NJSBA) | <input type="checkbox"/> Problem Solving/Decision Making and Engaging the Public
\$125 | |

NAME: _____ TITLE: _____

DISTRICT: _____ COUNTY: _____

ADDRESS: _____

PHONE: (h) _____ (b) _____

FAX: _____ E-MAIL: _____

Return to: New Jersey School Boards Association, Business Department, 413 W. State Street, P.O. Box 909, Trenton, NJ 08605-0909 or FAX: 609-695-0413

*If you wish to be billed and a voucher is required for your records, please send it with your registration to avoid duplication. Travel directions will be provided when your registration is confirmed.