

**BUSINESS OPERATIONS
ENERGY AUDIT AND CONSERVATION**

Energy Audit and Conservation

The Executive Director shall establish a program to effect economies in the use of all utilities and services, while maintaining proper health and safety conditions for staff and visitors. Features of the program shall include:

- A. The maintenance of records showing the costs of electrical power, heat, water and telephone from one accounting period to another.
- B. Operation of heating and air conditioning systems so as to minimize fuel and repair costs while maintaining acceptable standards of temperature and ventilation for staff and visitors.
- C. Compliance with local and state standards for water supply and sewage and garbage disposal.
- D. Studies of the most economical and efficient heating and cooling systems, sources of power and telephone systems.

Authority: BD 6/85
BD 1/03