

N E W J E R S E Y S C H O O L B O A R D S A S S O C I A T I O N

GOVERNANCE & OPERATIONS

FILE CODE: GO/3516.3

BUSINESS OPERATIONS
ACCIDENT PREVENTION AND REPORTING

Accident Reporting

Accident reports shall be filed and retained in order to provide documentation, information and analysis of building safety.

Within 24 hours of the occurrence of any accident on Association property, the victim's supervisor shall obtain a copy of the appropriate form from the Finance and Operational Services Department and file a full report. Such reports shall be permanent records of the Association.

Authority: BD 6/85

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