

**N E W J E R S E Y S C H O O L B O A R D S A S S O C I A T I O N**

**GOVERNANCE & OPERATIONS**

**FILE CODE: GO/4133.9**

**PERSONNEL**

**LOBBYING AUTHORIZATION/DEFINITION/EXPENSES**

Lobbying Authorization/Definition/Expenses

Only the Executive Director and authorized staff are permitted to lobby on behalf of the Association.

Lobbying shall be defined as:

"Meeting with public officials representing New Jersey Government for the purpose of promoting or securing passage, defeat or amendment of legislation, regulations and/or policies related to public education."

Any expenses incurred as a result of lobbying activities shall be reported on expense vouchers as a separate item identified as a lobbying activity. The names of all participants and the specific reason for each event shall be listed on the appropriate part of the form. Receipts for all expenses must accompany the vouchers. No expenditure shall exceed established limits. Reimbursement of lobbying activity expenses shall only be made to authorized persons.

Authority: BD 6/90