

PROGRAMS AND SERVICES
TRAINING ACTIVITIES FACILITIES

Training Activities Facilities

The Department of Finance and Operational Services, in consultation with the departments having primary program responsibility, has responsibility for determining the site locations of training activities. Facilities for training programs shall be identified and confirmed in conjunction with the establishment of the training schedule for the year.

Criteria used in selecting facilities include (1) program requirements, (2) convenience for the audience for whom the program is planned, (3) reasonable cost.

Arrangements for each program shall be comparable with regard to site, cost, menu selection and service.

Facility contracts and letters of agreement, drawn up by either the Association or the facility involved, shall be reviewed by the General Counsel.

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See Also: GO/6602R