



New Jersey School Boards Association

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ACTION ITEM B

EXECUTIVE COMMITTEE

For Meeting of August 28, 2018

FOR: ACTION

DISCUSSION

FROM: DR. LAWRENCE S. FEINSOD, EXECUTIVE DIRECTOR

SUBJECT: RATIFICATION OF OFFICERS' VOUCHERS

Attached for your ratification are expense vouchers submitted by the following officers: Daniel Sinclair, Donald Webster, Michael McClure, Christy Tighe, and Brandon Pugh for the period covering April 4, 2018 through August 19, 2018.

LSF:dm
Attachment

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:

Title & Purpose of the trip:

Webster - April 2018

PENDING

EXPENSE NO: 7021

START TRIP DATE: 4/5/2018

END TRIP DATE: 4/25/2018

ENTERED BY: Webster Jr., Donald

SUBMITTED DATE: 5/10/2018

PRINT DATE: 5/10/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
4/25/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD

R/T Whiting/Trenton - School Security Task Force Meeting

Net Miles: 70

Mileage Rate: .545

4/24/2018	Miles - Executive Committee	Cash	Yes	38.15 USD
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R/T Whiting/Trenton - Executive Committee Meeting

Net Miles: 70

Mileage Rate: .545

4/21/2018	Miles - Officer Travel - In State	Cash	Yes	39.79 USD
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R/T Whiting/Princeton - Visionary Leadership Weekend

Net Miles: 73

Mileage Rate: .545

4/18/2018	Telecommunication	Cash	Yes	40.00 USD
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Cell phone Reimbursement

4/14/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD
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R/T Whiting/Trenton - Resolutions Subcommittee

Net Miles: 70

Mileage Rate: .545

4/12/2018	Miles - Officer Travel - In State	Cash	Yes	38.15 USD
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R/T Whiting/Trenton - Non College Bound Student TF

Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:

Net Miles: 70

Mileage Rate: .545



EXPENSE NO: 7021

START TRIP DATE: 4/5/2018

END TRIP DATE: 4/25/2018

ENTERED BY: Webster Jr., Donald

SUBMITTED DATE: 5/10/2018

PRINT DATE: 5/10/2018

4/10/2018	Taxi - Officer Travel - Out of State	Cash	Yes	30.00 USD
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Taxi - (Don Webster/Mike McClure) - NSBA Conference San Antonio TX

4/10/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	6.21 USD
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Canes - NSBA Conference San Antonio TX

4/10/2018	Parking - Officer Travel - Out of State	Cash	Yes	120.00 USD
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Philadelphia Parking Authority - NSBA Conference San Antonio TX

4/5/2018	Miles - Officer Travel - Out of State	Cash	Yes	64.86 USD
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R/T (Don Webster/Mike McClure) Whiting-Maple Shade-PHL Airport - NSBA Annual Conference

Net Miles: 119

Mileage Rate: .545

4/5/2018	Tolls - Officer Travel - Out of State	Cash	Yes	5.00 USD
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Betsy Ross Bridge - NSBA Conference San Antonio TX

4/5/2018	Airfare - Officer Travel - Out of State	Cash	Yes	50.00 USD
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American Airlines - Bags \$25.00 each way - NSBA Conference San Antonio TX

4/5/2018	Taxi - Officer Travel - Out of State	Cash	Yes	40.00 USD
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Taxi (Don Webster/Mike McClure) - NSBA Conference San Antonio TX

4/5/2018	Lunch - Officer Travel - Out of State	Cash	Yes	14.28 USD
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Genos Steak - NSBA Conference San Antonio TX

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:



EXPENSE NO: 7021
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/25/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 5/10/2018
PRINT DATE: 5/10/2018

Entity(s) Involved:

Entity	Total
None Selected	562.74 USD

Expense Total:	562.74 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	562.74 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	562.74 USD

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-13-20-60227-0000	Telecommunication	40.00 USD
01-17-10-60710-0000	Executive Committee	38.15 USD
01-22-00-61805-0000	Officer Travel - Out of State	330.35 USD
01-22-00-61810-0000	Officer Travel - In State	154.24 USD

Expense Type Summary:

Expense Type	Total
Airfare - Officer Travel - Out of State	50.00 USD
Breakfast - Officer Travel - Out of State	6.21 USD
Lunch - Officer Travel - Out of State	14.28 USD
Miles - Executive Committee	38.15 USD
Miles - Officer Travel - In State	154.24 USD
Miles - Officer Travel - Out of State	64.86 USD
Parking - Officer Travel - Out of State	120.00 USD
Taxi - Officer Travel - Out of State	70.00 USD
Telecommunication	40.00 USD
Tolls - Officer Travel - Out of State	5.00 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Tighe, Christy

421 Greens Ridge Rd
Stewartsville, NJ 08886

Department:

Title & Purpose of the trip:

Tighe - April 2018



EXPENSE NO: 7036
 START TRIP DATE: 4/5/2018
 END TRIP DATE: 4/26/2018
 ENTERED BY: Tighe, Christy
 SUBMITTED DATE: 5/10/2018
 PRINT DATE: 5/10/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
4/26/2018	Miles - Officer Travel - In State	Cash	Yes	42.51 USD

Stewartsville - Skillman - Somerset County SBA Meeting

Net Miles: 78

Mileage Rate: .545

4/5/2018	Airfare - Officer Travel - Out of State	Cash	Yes	401.40 USD
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United Airlines - NSBA Conference San Antonio, TX

4/5/2018	Miles - Officer Travel - Out of State	Cash	Yes	58.86 USD
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Stewartsville - Newark Airport - NSBA Conference San Antonio, TX

Net Miles: 108

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	502.77 USD

Expense Total:	502.77 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	502.77 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	502.77 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Pay to the order of:

Tighe, Christy

421 Greens Ridge Rd
Stewartsville, NJ 08886

Department:



EXPENSE NO: 7036
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/26/2018
ENTERED BY: Tighe, Christy
SUBMITTED DATE: 5/10/2018
PRINT DATE: 5/10/2018

Account Summary:

GL Code	Account Description	Total
01-22-00-61805-0000	Officer Travel - Out of State	460.26 USD
01-22-00-61810-0000	Officer Travel - In State	42.51 USD

Expense Type Summary:

Expense Type	Total
Airfare - Officer Travel - Out of State	401.40 USD
Miles - Officer Travel - In State	42.51 USD
Miles - Officer Travel - Out of State	58.86 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

Title & Purpose of the trip:

Sinclair - April 2018

PENDING

EXPENSE NO: 7015

START TRIP DATE: 4/5/2018

END TRIP DATE: 4/28/2018

ENTERED BY: Sinclair, Daniel

SUBMITTED DATE: 5/2/2018

PRINT DATE: 5/2/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
4/28/2018	Miles - Officer Travel - In State	Cash	Yes	18.53 USD

R/T Wanaque - Mountain Lakes - Funding Meeting

Net Miles: 34

Mileage Rate: .545

4/24/2018	Miles - Executive Committee	Cash	Yes	101.37 USD
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R/T Wanaque - Trenton - Executive Committee Meeting

Net Miles: 186

Mileage Rate: .545

4/20/2018	Lunch - Officer Travel - In State	Cash	Yes	17.00 USD
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404, Princeton, NJ - NJSBA Leadership Conference (Total \$22.13 - \$17.00 Allowance)

4/20/2018	Miles - Officer Travel - In State	Cash	Yes	73.03 USD
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R/T Wanaque - Trenton - Leadership Weekend

Net Miles: 134

Mileage Rate: .545

4/10/2018	Parking - Officer Travel - Out of State	Cash	Yes	90.69 USD
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Parking - The Parking Spot - NSBA Conference, San Antonio TX

4/10/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	3.52 USD
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Grand Hyatt - NSBA Conference, San Antonio TX

4/9/2018	Taxi - Officer Travel - Out of State	Cash	Yes	13.20 USD
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Lyft - NSBA Conference, San Antonio TX

Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

PENDING

EXPENSE NO: 7015

START TRIP DATE: 4/5/2018

END TRIP DATE: 4/28/2018

ENTERED BY: Sinclair, Daniel

SUBMITTED DATE: 5/2/2018

PRINT DATE: 5/2/2018

4/9/2018	Taxi - Officer Travel - Out of State	Cash	Yes	3.00 USD
Lyft Tip - NSBA Conference, San Antonio TX				
4/9/2018	Airfare - Officer Travel - Out of State	Cash	Yes	60.00 USD
United Airlines Baggage Fee - NSBA Conference, San Antonio TX				
4/9/2018	Airfare - Officer Travel - Out of State	Cash	Yes	60.00 USD
United Airlines Baggage Fee - NSBA Conference, San Antonio TX				
4/9/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	3.52 USD
Breakfast - NSBA Conference, San Antonio TX				
4/9/2018	Miles - Officer Travel - Out of State	Cash	Yes	27.25 USD
Iselin to Wanque - NSBA Conference, San Antonio TX				
Net Miles: 50				
Mileage Rate: .545				
4/9/2018	Taxi - Officer Travel - Out of State	Cash	Yes	9.45 USD
Lyft - NSBA Conference, San Antonio TX				
4/8/2018	Lunch - Officer Travel - Out of State	Cash	Yes	24.55 USD
Maria Mia Mexican Bistro - NSBA Conference, San Antonio TX				
4/7/2018	Lunch - Officer Travel - Out of State	Cash	Yes	25.50 USD
The Country - NSBA Conference, San Antonio TX - (Total \$26.91 - Allowance \$25.50)				
4/7/2018	Taxi - Officer Travel - Out of State	Cash	Yes	7.55 USD
Lyft - NSBA Conference, San Antonio TX				
4/5/2018	Airfare - Officer Travel - Out of State	Cash	Yes	97.00 USD
United Airlines Seat Upgrad- NSBA Conference, San Antonio TX				
4/5/2018	Airfare - Officer Travel - Out of State	Cash	Yes	67.00 USD
United Airlines - Seat Upgrade - NSBA Conference, San Antonio TX				
4/5/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	2.79 USD
OTG Management - NSBA Conference, San Antonio TX				

Pay to the order of:				
Sinclair, Daniel		EXPENSE NO: 7015		
11 Northgate Drive		START TRIP DATE: 4/5/2018		
Wanaque, NJ 07465		END TRIP DATE: 4/28/2018		
USA		ENTERED BY: Sinclair, Daniel		
Department:		SUBMITTED DATE: 5/2/2018		
4/5/2018		PRINT DATE: 5/2/2018		
Miles - Officer Travel - Out of State	Cash	Yes	27.25 USD	

PENDING

Wanaque to Iselin - NSBA Conference, San Antonio TX

Net Miles: 50

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type

Entity(s) Involved:

Entity	Total
None Selected	732.20 USD

Expense Total:	732.20 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	732.20 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	732.20 USD

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-17-10-60710-0000	Executive Committee	101.37 USD
01-22-00-61805-0000	Officer Travel - Out of State	522.27 USD
01-22-00-61810-0000	Officer Travel - In State	108.56 USD

Expense Type Summary:

Expense Type	Total
Airfare - Officer Travel - Out of State	284.00 USD
Breakfast - Officer Travel - Out of State	9.83 USD
Lunch - Officer Travel - In State	17.00 USD
Lunch - Officer Travel - Out of State	50.05 USD
Miles - Executive Committee	101.37 USD
Miles - Officer Travel - In State	91.56 USD
Miles - Officer Travel - Out of State	54.50 USD
Parking - Officer Travel - Out of State	90.69 USD
Taxi - Officer Travel - Out of State	33.20 USD

Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:



EXPENSE NO: 7015
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/28/2018
ENTERED BY: Sinclair, Daniel
SUBMITTED DATE: 5/2/2018
PRINT DATE: 5/2/2018

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

McClure, Michael

108 South Terrace Ave
Maple Shade, NJ 08052

Department:

Title & Purpose of the trip:

McClure April

PENDING

EXPENSE NO: 7016
START TRIP DATE: 4/5/2018
END TRIP DATE: 4/26/2018
ENTERED BY: McClure, Michael
SUBMITTED DATE: 5/2/2018
PRINT DATE: 5/2/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
4/26/2018	Miles - Officer Travel - In State	Cash	Yes	50.14 USD

R/T Maple Shade to Skillman - Mercer County Meeting

Net Miles: 92

Mileage Rate: .545

4/26/2018	Miles - Officer Travel - In State	Cash	Yes	58.86 USD
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R/T Maple Shade/Vineland - Cumberland County SBA Meeting

Net Miles: 108

Mileage Rate: .545

4/24/2018	Miles - Executive Committee	Cash	Yes	34.88 USD
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R/T - Maple Shade / Trenton - Executive Committee Meeting

Net Miles: 64

Mileage Rate: .545

4/10/2018	Airfare - Officer Travel - Out of State	Cash	Yes	60.00 USD
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United Airlines - Luggage from San Antonio - NSBA Conference, San Antonio TX

4/10/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	10.89 USD
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Dunkin Donuts - NSBA Conference, San Antonio TX

4/7/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	5.22 USD
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Perks - NSBA Conference, San Antonio TX

4/5/2018	Airfare - Officer Travel - Out of State	Cash	Yes	60.00 USD
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United Airlines - Luggage to San Antonio - NSBA Conference, San Antonio TX

Pay to the order of:

McClure, Michael

108 South Terrace Ave
Maple Shade, NJ 08052



EXPENSE NO: 7016

START TRIP DATE: 4/5/2018

END TRIP DATE: 4/26/2018

ENTERED BY: McClure, Michael

SUBMITTED DATE: 5/2/2018

PRINT DATE: 5/2/2018

Department:

4/5/2018	Dinner - Officer Travel - Out of State	Cash	Yes	17.59 USD
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Genos Steaks - NSBA Conference, San Antonio TX

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	297.58 USD

Expense Total:	297.58 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	297.58 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	297.58 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

GL Code	Account Description	Total
01-17-10-60710-0000	Executive Committee	34.88 USD
01-22-00-61805-0000	Officer Travel - Out of State	153.70 USD
01-22-00-61810-0000	Officer Travel - In State	109.00 USD

Expense Type Summary:

Expense Type	Total
Airfare - Officer Travel - Out of State	120.00 USD
Breakfast - Officer Travel - Out of State	16.11 USD
Dinner - Officer Travel - Out of State	17.59 USD
Miles - Executive Committee	34.88 USD
Miles - Officer Travel - In State	109.00 USD

SIGNATURE: _____ DATE: _____
 APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:
Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:

Title & Purpose of the trip:
Brandon April/May 2018

PENDING

EXPENSE NO: 7035
START TRIP DATE: 4/14/2018
END TRIP DATE: 5/5/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 5/10/2018
PRINT DATE: 5/10/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
5/5/2018	Miles - Officer Travel - In State	Cash	Yes	29.98 USD

R/T Moorestown to NJSBA - Legislative Committee Meeting

Net Miles: 55

Mileage Rate: .545

5/2/2018	Miles - Officer Travel - In State	Cash	Yes	52.87 USD
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R/T Moorestown/Dayton - Middlesex County SBA Meeting

Net Miles: 97

Mileage Rate: .545

5/2/2018	Tolls - Officer Travel - In State	Cash	Yes	4.90 USD
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Tolls - Middlesex County SBA Meeting

4/25/2018	Miles - Officer Travel - In State	Cash	Yes	29.98 USD
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R/T Moorestown - NJSBA - Security Task Force

Net Miles: 55

Mileage Rate: .545

4/24/2018	Miles - Executive Committee	Cash	Yes	29.98 USD
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R/T Moorestown/NJSBA - Executive Committee Meeting

Net Miles: 55

Mileage Rate: .545

4/21/2018	Miles - Officer Travel - In State	Cash	Yes	41.42 USD
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R/T Moorestown-Princeton - Leadership Weekend

Pay to the order of:

Pugh, Brandon
 1 Collins Mill Court
 Moorestown, NJ 08057



EXPENSE NO: 7035
 START TRIP DATE: 4/14/2018
 END TRIP DATE: 5/5/2018
 ENTERED BY: Pugh, Brandon
 SUBMITTED DATE: 5/10/2018
 PRINT DATE: 5/10/2018

Department:

Net Miles: 76

Mileage Rate: .545

4/19/2018	Miles - Officer Travel - In State	Cash	Yes	64.31 USD
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R/T Camden-Galloway-Morrestown - Atlantic County SBA Meeting

Net Miles: 118

Mileage Rate: .545

4/19/2018	Tolls - Officer Travel - In State	Cash	Yes	6.00 USD
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Atlantic County SBA Meeting

4/14/2018	Miles - Officer Travel - In State	Cash	Yes	29.98 USD
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R/T Moorestown/NJSBA - Resolutions Subcommittee

Net Miles: 55

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	289.42 USD

Expense Total:	289.42 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	289.42 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	289.42 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

GL Code	Account Description	Total
01-17-10-60710-0000	Executive Committee	29.98 USD
01-22-00-61810-0000	Officer Travel - In State	259.44 USD

Expense Type Summary:

Expense Type	Total
Miles - Executive Committee	29.98 USD
Miles - Officer Travel - In State	248.54 USD
Tolls - Officer Travel - In State	10.90 USD

Pay to the order of:

Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:



EXPENSE NO: 7035
START TRIP DATE: 4/14/2018
END TRIP DATE: 5/5/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 5/10/2018
PRINT DATE: 5/10/2018

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

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Pay to the order of:

Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:

Title & Purpose of the trip:

Pugh - May 2018

PENDING

EXPENSE NO: 7073

START TRIP DATE: 5/11/2018

END TRIP DATE: 5/19/2018

ENTERED BY: Pugh, Brandon

SUBMITTED DATE: 5/22/2018

PRINT DATE: 5/22/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
5/19/2018	Miles - Officer Travel - In State	Cash	Yes	32.70 USD

R/T - Moorsetown to Mercer County Community College

Net Miles: 60

Mileage Rate: .545

5/15/2018	Miles - Officer Travel - In State	Cash	Yes	29.98 USD
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R/T Moorsetown - NJSBA - Major General Snow Meeting

Net Miles: 55

Mileage Rate: .545

5/14/2018	Miles - Officer Travel - In State	Cash	Yes	80.66 USD
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R/T Camden - Cape May - Moorestown- Cape May County SBA Meeting

Net Miles: 148

Mileage Rate: .545

5/11/2018	Miles - Board of Directors	Cash	Yes	29.98 USD
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R/T Moorsetown to NJSBA - Board of Directors

Net Miles: 55

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Pay to the order of:

Pugh, Brandon
 1 Collins Mill Court
 Moorestown, NJ 08057



EXPENSE NO: 7073
 START TRIP DATE: 5/11/2018
 END TRIP DATE: 5/19/2018
 ENTERED BY: Pugh, Brandon
 SUBMITTED DATE: 5/22/2018
 PRINT DATE: 5/22/2018

Department:

Entity(s) Involved:

Entity	Total
None Selected	173.32 USD

Expense Total:	173.32 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	173.32 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	173.32 USD

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-17-10-60705-0000	Board of Directors	29.98 USD
01-22-00-61810-0000	Officer Travel - In State	143.34 USD

Expense Type Summary:

Expense Type	Total
Miles - Board of Directors	29.98 USD
Miles - Officer Travel - In State	143.34 USD

SIGNATURE: _____ DATE: _____
 APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

Title & Purpose of the trip:

Sinclair - June



EXPENSE NO: 7272
START TRIP DATE: 6/1/2018
END TRIP DATE: 6/5/2018
ENTERED BY: Sinclair, Daniel
SUBMITTED DATE: 7/12/2018
PRINT DATE: 7/12/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
6/5/2018	Miles - Officer Travel - In State	Cash	Yes	19.62 USD

R/T - Wanaque/Paterson - Passaic County Academic Awards

Net Miles: 36

Mileage Rate: .545

6/2/2018	Miles - Officer Travel - Out of State	Cash	Yes	102.46 USD
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R/T Wanaque/Trenton - Jefferson Awards

Net Miles: 188

Mileage Rate: .545

6/2/2018	Tolls - Officer Travel - In State	Cash	Yes	3.95 USD
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Tolls - Jefferson Awards

6/1/2018	Miles - Officer Travel - In State	Cash	Yes	92.65 USD
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R/T Wanaque/West Windsor - School Security Conference

Net Miles: 170

Mileage Rate: .545

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Pay to the order of:
Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:



EXPENSE NO: 7272
START TRIP DATE: 6/1/2018
END TRIP DATE: 6/5/2018
ENTERED BY: Sinclair, Daniel
SUBMITTED DATE: 7/12/2018
PRINT DATE: 7/12/2018

Entity(s) Involved:

Entity	Total
None Selected	218.68 USD

Expense Total:	218.68 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	218.68 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	218.68 USD

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-22-00-61805-0000	Officer Travel - Out of State	102.46 USD
01-22-00-61810-0000	Officer Travel - In State	116.22 USD

Expense Type Summary:

Expense Type	Total
Miles - Officer Travel - In State	112.27 USD
Miles - Officer Travel - Out of State	102.46 USD
Tolls - Officer Travel - In State	3.95 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

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Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:

Title & Purpose of the trip:

Webster June

PENDING

EXPENSE NO: 7273
START TRIP DATE: 6/18/2018
END TRIP DATE: 6/18/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 7/12/2018
PRINT DATE: 7/12/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
6/18/2018	Telecommunication	Cash	Yes	40.00 USD

Cell Phone - June

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	40.00 USD

Expense Total:	40.00 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	40.00 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	40.00 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

GL Code	Account Description	Total
01-13-20-60227-0000	Telecommunication	40.00 USD

Expense Type Summary:

Expense Type	Total
Telecommunication	40.00 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

Title & Purpose of the trip:

Sinclair - August



EXPENSE NO: 7334
START TRIP DATE: 7/4/2018
END TRIP DATE: 7/4/2018
ENTERED BY: Sinclair, Daniel
SUBMITTED DATE: 8/22/2018
PRINT DATE: 8/22/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
7/4/2018	Airfare - Officer Travel - Out of State	Cash	Yes	415.40 USD
United Airlines - R/T Airfare - Newark/Chicago - NSBA Leadership Convention				
7/4/2018	Airfare - Officer Travel - Out of State	Cash	Yes	89.00 USD
United Airlines - R/T Airfare - Newark/Chicago - NSBA Leadership Convention				
7/4/2018	Airfare - Officer Travel - Out of State	Cash	Yes	89.00 USD
United Airlines - R/T Airfare - Newark/Chicago - NSBA Leadership Convention				

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	593.40 USD

Expense Total:	593.40 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	593.40 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	593.40 USD

Notes:

Additional Notes	Submitter	Note Posted On
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Account Summary:

GL Code	Account Description	Total
01-22-00-61805-0000	Officer Travel - Out of State	593.40 USD

Expense Type Summary:

Expense Type	Total
Airfare - Officer Travel - Out of State	593.40 USD

Pay to the order of:
Sinclair, Daniel

11 Northgate Drive
Wanaque, NJ 07465
USA

Department:

PENDING

EXPENSE NO: 7334
START TRIP DATE: 7/4/2018
END TRIP DATE: 7/4/2018
ENTERED BY: Sinclair, Daniel
SUBMITTED DATE: 8/22/2018
PRINT DATE: 8/22/2018

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:



EXPENSE NO: 7335
START TRIP DATE: 7/18/2018
END TRIP DATE: 7/26/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 8/22/2018
PRINT DATE: 8/22/2018

Title & Purpose of the trip:

Webster - July

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
7/26/2018	Miles - Officer Travel - In State	Cash	Yes	29.43 USD

R/T Whiting - Hamilton Square - GR Meeting Asm. Bensen

Net Miles: 54

Mileage Rate: .545

7/25/2018	Miles - Officer Travel - In State	Cash	Yes	50.69 USD
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R/T Whiting -- Northfield - GR Meeting with Asm Amato & Mazzeo

Net Miles: 93

Mileage Rate: .545

7/25/2018	Tolls - Officer Travel - In State	Cash	Yes	1.50 USD
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Tolls - GR Meeting Asm Armato & Mazzeo

7/18/2018	Telecommunication	Cash	Yes	40.00 USD
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Cell Phone Allowance

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Entity(s) Involved:

Entity	Total
None Selected	121.62 USD

Expense Total:	121.62 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	121.62 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	121.62 USD

Pay to the order of:

Webster Jr., Donald

1821 Brooklyn Ave
Whiting, NJ 08759
USA

Department:



EXPENSE NO: 7335
START TRIP DATE: 7/18/2018
END TRIP DATE: 7/26/2018
ENTERED BY: Webster Jr., Donald
SUBMITTED DATE: 8/22/2018
PRINT DATE: 8/22/2018

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-13-20-60227-0000	Telecommunication	40.00 USD
01-22-00-61810-0000	Officer Travel - In State	81.62 USD

Expense Type Summary:

Expense Type	Total
Miles - Officer Travel - In State	80.12 USD
Telecommunication	40.00 USD
Tolls - Officer Travel - In State	1.50 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use

ExpenseWire®

Paychex® Enterprise Solutions



Pay to the order of:

Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:

Title & Purpose of the trip:

Brandon - 8.2018



EXPENSE NO: 7336
START TRIP DATE: 8/7/2018
END TRIP DATE: 8/19/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 8/22/2018
PRINT DATE: 8/22/2018

Line Items:

Date	Type	Payment Type	Reimbursable	Amount
8/19/2018	Breakfast - Officer Travel - Out of State	Cash	Yes	3.00 USD
Dunkin Donuts - NSBA Leadership Conference Chicago				
8/19/2018	Lunch - Officer Travel - Out of State	Cash	Yes	18.28 USD
O'Brians - NSBA Leadership Conference Chicago				
8/19/2018	Taxi - Officer Travel - Out of State	Cash	Yes	53.13 USD
Uber - Airport to Home - NSBA Leadership Conference Chicago				
8/16/2018	Lunch - Officer Travel - Out of State	Cash	Yes	20.00 USD
Tap & Pour - NSBA Leadership Conference Chicago				
8/16/2018	Taxi - Officer Travel - Out of State	Cash	Yes	65.70 USD
Sun Taxi - Airport to Hotel - NSBA Leadership Conference				
8/16/2018	Taxi - Officer Travel - Out of State	Cash	Yes	20.00 USD
Gas for ride share to airport - NSBA Leadership Conference Chicago				
8/7/2018	Airfare - Officer Travel - Out of State	Cash	Yes	60.90 USD
American Airlines - Seat/Baggage Charge - NSBA Leadership Conference Chicago				

Adjustments:

Adjustment Date	Entered By	Amount	Type
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Pay to the order of:

Pugh, Brandon

1 Collins Mill Court
Moorestown, NJ 08057

Department:



EXPENSE NO: 7336
START TRIP DATE: 8/7/2018
END TRIP DATE: 8/19/2018
ENTERED BY: Pugh, Brandon
SUBMITTED DATE: 8/22/2018
PRINT DATE: 8/22/2018

Entity(s) Involved:

Entity	Total
None Selected	241.01 USD

Expense Total:	241.01 USD
Not Reimbursable:	0.00 USD
Reimbursable Total:	241.01 USD
Employee Owe Total:	0.00 USD
Amount Due Employee:	241.01 USD

Notes:

Additional Notes	Submitter	Note Posted On

Account Summary:

GL Code	Account Description	Total
01-22-00-61805-0000	Officer Travel - Out of State	241.01 USD

Expense Type Summary:

Expense Type	Total
Airfare - Officer Travel - Out of State	60.90 USD
Breakfast - Officer Travel - Out of State	3.00 USD
Lunch - Officer Travel - Out of State	38.28 USD
Taxi - Officer Travel - Out of State	138.83 USD

SIGNATURE: _____ DATE: _____
APPROVED BY: _____ DATE: _____

Accounting Use