



Check List

1. Before

Have an updated Crisis Response Plan which includes, administrative support
Educate staff and students on how to recognize warning signs (FACTS)
Develop a Community Resource Guide for Staff, parents and students
Develop a plan for how to conduct a staff meeting for such events
Have an updated school website
Designate a Crisis Team Member to contact the Traumatic Loss Coalition

2. During

Administration contact Crisis Team Members (asap) regarding student death
Administration set-up an emergency staff meeting
*Dealing with family regarding suicide being the cause of death
Assign a designated room for students to reside and request supplies (tissue, water, etc.)
Develop a statement for students, parents and the media
Provide support for school staff during and after.
Check in with all students, that you know of, who may have had a past suicide attempt or ideation.



Debrief Classrooms (<i>Team Approach</i>)
Follow-up with family of deceased student (how can the school assist) during and after event.
Designate a media spokesperson assistant (<i>Administration</i>)
Be involved with funeral arrangement, if the family permits

3. After

Have a moving forward Plan
Be prepared to address blaming and scapegoating
Be prepared to address Public Board Meeting (if needed)
Be prepared to deal with memorialization request and spontaneous memorials