



PAA Membership Registration Instructions

The New Jersey Personnel Administrators Association has moved its renewal and sign up process online to streamline the billing process. As a result, the procedures for purchasing PAA membership have changed. Please share the following **two-step process** with your school business administrator.

To join or to renew your NJPAA membership, please [click here](#).

ATTENTION: Only school business administrators have permission to make online purchases on behalf of the district. Please ask your business administrator to purchase PAA membership.

STEP ONE: COMPLETE THE PURCHASE

****Please have a purchase order ready before starting the process.****

Join PAA Today

The annual dues for PAA membership are only \$499 and include all the above benefits. Please ask your school business administrator to purchase online and **complete the following form** with the information for the PAA members in your district.

STEP ONE: PURCHASE NOW ←

STEP TWO: COMPLETE THE MEMBER FORM

1. You will be prompted to log in.

Login

In case of technical difficulty, please email callcenter@njsba.org for assistance.

Login

 Remember Me

LOGIN

New member? Forgot your password? Not sure if you have a login?

GET STARTED



2. Once you log in, click on “Subscribe Now” to proceed.

PAA Membership
© Web (1 Year)
The New Jersey Personnel Administrators Association (PAA) promotes efficient and effective personnel administration and employee relations in public school districts. PAA allows school personnel administrators to receive and share legal information and stay on top of practical developments in the field. • Attend meetings on critical issues such as legal developments and emerging trends. • Network with other human resources professionals in school districts. • Access to NJSBA workshops and publications at member rates. • Entry to restricted sections of NJSBA's website, including recent case law developments and contract

Subscription Details
PAA Membership paid with PO Only Member \$499.00
PAA Membership Member \$499.00

SUBSCRIBE NOW

3. Click on “Pay Now” to continue.

Publication	Term				
PAA Membership	10/13/22 to 10/13/23				
Product	List Price	Your Price	Tax	Qty	Total
PAA Membership	\$499.00	\$499.00	\$0.00	1	\$499.00

Subtotal: \$499.00
Discount: \$0.00
Tax: \$0.00
Shipping: \$0.00
Total: \$499.00

Enter your Coupon Code **APPLY COUPON**

BACK **CANCEL** **PAY NOW**



NEW JERSEY SCHOOL BOARDS ASSOCIATION

4. Enter the PO number and click on "+ Add Files..." to attach the purchase order. The purchase order in PDF format is preferred. Click "Continue" to proceed.

Purchase Order Number

Signed Copy Required

Purchase Order Documentation
[+ ADD FILES...](#)
[BACK](#) [CANCEL](#) [CONTINUE](#)

5. Click "Submit Payment" to finalize your membership subscription process.

Publication	Term				
PAA Membership	10/13/22 to 10/13/23				
Product	List Price	Your Price	Tax	Qty	Total
PAA Membership	\$499.00	\$499.00	\$0.00	1	\$499.00
					Subtotal: \$499.00
					Discount: \$0.00
					Tax: \$0.00
					Shipping: \$0.00
					Total: \$499.00

[BACK](#) [CANCEL](#) [SUBMIT PAYMENT](#)



STEPTWO: Complete the Member Information Form

Join PAA Today

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STEP ONE: PURCHASE NOW

STEP TWO: COMPLETE THE MEMBER FORM ←

Once the purchase is complete, please fill out the Member Information Form for your district.

PAA 2022-23 Membership Registration

Please complete the form below to register your PAA members. If you have not done so already, please purchase the PAA membership or PAA membership bundle online at <https://www.njsba.org/about/membership/new-jersey-personnel-administrators-association/>.

* Required

1. Member's First Name: *

2. Member's Last Name *

3. Member's Email: *

4. Member's Title: *

5. Member's District: *

If you have questions about your PAA membership, please contact Gina Cuciti at guciti@njsba.org.