

**BOARD OF DIRECTORS
NEW JERSEY SCHOOL BOARDS ASSOCIATION
TRENTON, NJ**

November 4, 2022
7 p.m.

A regular meeting of the New Jersey School Boards Association Board of Directors was held in-person and virtually on Friday, November 4, 2022. President Irene M. LeFebvre presided over the meeting from the Association’s headquarters in Trenton. Immediate Past President Michael R. McClure and Vice Presidents Tammeisha D. Smith and Dr. Karen Cortellino were also present at headquarters. Executive Director Timothy J. Purnell provided his report to the board from headquarters.

Executive Committee members present were Irene LeFebvre, president; Tammeisha Smith, vice president for finance, Dr. Karen Cortellino, vice president for legislation; Michael McClure, immediate past president, and Dr. Timothy Purnell, executive director.

Association staff present were Carl Tanksley, Esq., acting general counsel; Janet Bamford, chief public affairs officer; Vincent DeLucia, educator-in-residence; John Faford, director of finance and operations; Ray Pinney, director of member engagement; Jonathan Pushman, director of governmental relations; Lauren Cuervo, director of communications, it and marketing; Brian Green, network administrator; Samantha Matias, executive assistant; Kurt Rebovich, Jr., senior manager of member benefits and strategic partnerships; and Terri Lewis, field service representative.

The following members and alternates of the Board of Directors were present:

Atlantic	Amy Hassa	Essex	Not Represented
Bergen	Michael Jacobs (Alt.)	Gloucester	Natalie Baker
Burlington	Harry Litwack	Hudson	Not Represented
	Erica Campbell (Alt.)	Hunterdon	Laurie Markowski
Camden	Joseph Miller (Alt.)	Mercer	Dana Krug
Cape May	Not Represented		Addie Lane (Alt.)
Cumberland	Not Represented	Middlesex	Joyce Mehta

Monmouth	Al Miller	County	Mattia Scharfstein (Alt.)
Morris	Paul Breda	Association	
	Diane Morris (Alt.)	Leadership	
Ocean	Not Represented	Urban Boards	Marsha Hershman (Alt.)
Passaic	Nancy Schwartz		Cynthia Atkins (Alt.)
Salem	Eileen Miller		Diane Johnson
Somerset	Barry Walker (Alt.)	Vocational	Elizabeth Martin
Sussex	Marie Bilik		Jon-Henry Barr (Alt.)
	Ronald Hoffman (Alt.)		
Union	Not Represented		
Warren	Paul Williams		
	Scott Nodes (Alt.)		

Guest Presenter: Mr. Robert Butvilla, partner, Suplee, Clooney & Company (Auditor)

ROLL CALL - President LeFebvre called the meeting to order at 7:00 p.m. A roll call indicated 4 officers, county association leadership, urban boards, vocational boards and 15 counties were represented. Those present constituted a quorum.

NON-BOARD MEMBERS: The following non-board members were also present at the meeting: Lorenzo Richardson and Emily Cannon.

MOMENT OF SILENCE - President LeFebvre asked for a moment of silence to commemorate the service of our Veterans.

FLAG SALUTE - President LeFebvre led the members in the Pledge of Allegiance.

MISSION STATEMENT - President LeFebvre led the members in reciting the Association's Mission Statement.

OPPORTUNITY FOR PUBLIC COMMENT – No public comments.

OATH OF OFFICE – Select members and alternates who were unable to attend the September meeting of the Board of Directors were asked to take the oath of office. The following members took their oath of office: Gloucester County member, Natalie Baker; Middlesex County member, Joyce Mehta; Monmouth County member, Al Miller; County Association Leadership alternate, Mattia Scharfstein.

NJSBA 2021-2022 AUDIT REPORT - Mr. Robert Butvilla, partner, Suplee, Clooney & Company provided a report on the NJSBA 2021-2022 annual audit report. The independent audit for fiscal year 2021-2022 reflects positively on the Association's business and finance operations. There are no recommendations.

EXECUTIVE DIRECTORS REPORT - Dr. Purnell addressed NJSBA activities, and the progress made in enabling school districts to meet the challenges presented to them including those of the public health crisis, ensuring that members continue to benefit from essential training, advocacy, and direct service.

Workshop 2022 By the Numbers - Workshop was held in-person in Atlantic City for the first time in two years and was a great success! 6,000 attendees came to Workshop. There were 351

vendors and 68 sponsors. There were more than 275 training programs and 530 members who completed mandated training courses at Workshop. There was a total of 519 dozen cookies. There were 14 student performances and 12 therapy dogs over the course of two days. Workshop financial numbers will be provided at the January 27 meeting.

Board Member of the Year 2022-2023 – On October 12, Dr. Purnell and President LeFebvre traveled to the monthly meeting of the West New York Board of Education to announce that board president Adam Parkinson is the 2022-2023 Board Member of the Year.

Retiring After 60 Years of Service – On October 19, Dr. Purnell attended the Cape May County School Boards Association, where Calvin Back was honored for 60 years of service on his board. He is retiring from the board, at the age of 87. Last June the Middle Township Board of Education named the high school performing arts center in his honor.

Financial Report - NJSBA has collected 99.9% of the annual dues for the 2022-2023 fiscal year. There are two districts that have not paid, but NJSBA has received purchase orders from both and expects payment in the near future.

A Dues Formula Committee has been formed and is being chaired by Tammy Smith, vice president for Finance. The purpose of this committee is to review the current NJSBA Dues Formula, determine its appropriateness and make any recommendations for changes or updates. The committee includes 11 board members and a few NJSBA staff. One meeting has been held so far, with another meeting scheduled for next week. Any changes in the Dues Formula would need to be approved by the NJSBA Delegate Assembly.

Delegate Assembly - The NJSBA Delegate Assembly will take place on Saturday, November 19 at the Conference Center at Mercer County Community College beginning at 9 a.m. One resolution has been filed and there will be proposed readoption to NJSBA Bylaws and policies to be considered. Only delegates attending the meeting in-person will have the ability to speak and vote.

NJSBA's "Situation Room" - Dr. Purnell discussed a new process he has instituted at NJSBA and how it worked in a specific situation. The idea of the Situation Room is to quickly gather a variety of lenses to discuss time-sensitive situations with the goal of coming up with deliverables

for members. Deliverables might include talking points, informational resources, sample board resolutions or other services. The first Situation Room convened in early October to discuss the Murphy's administration's proposal to create a Statewide Student Support Network in the state, which could potentially affect the current School Based Youth Services program. It was decided that NJSBA would send out a blast email alerting members to the fact that they could comment on this proposal as they only had a short time to do so. NJSBA also sent comments to the NJDOE.

Strategic Plan Progress 2022 - Dr. Purnell noted that an extensive report on the progress toward achieving the objectives of the 2022-2024 Strategic Plan has been provided to the BOD members in BoardDocs, and he highlighted how one of the objectives of the strategic plan was addressed. The strategic plan survey of members last year indicated that members wanted more training and information on how to interpret and use data in their work. NJSBA published an in-depth guide to reading the NJDOE's School Performance Reports and how to mine the NJDOE data to learn about topics such as staff, spending, curriculum and demographic trends and how to compare your district to neighboring districts. The Labor Relations Department also produced a webinar on how to use comparative data at the bargaining table when your district is in negotiations. These resources are available on the NJSBA website. In addition, Workshop featured four programs specifically focused on how to analyze and use data.

INTERACTIVE DISCUSSION

The Board members provided feedback about the strengths, areas of improvement and opportunities of Workshop 2022.

ACTION ITEMS

Roll Call Agenda Items:

President LeFebvre asked for a motion to approve the 2021-2022 NJSBA Audit Report.

Paul Williams moved to APPROVE the 2021-2022 NJSBA Audit Report. The motion was duly seconded and carried, with 23 members voting in the affirmative.

Consent Agenda Items:

President LeFebvre asked for a motion to approve the following consent agenda items:

- A. Open session minutes of the September 23, 2022 meeting
- B. Legislative Committee Appointments
- C. Approval of the At-Large Appointments to the Nominating Committee

Paul Breda moved to APPROVE the consent agenda items. The motion was duly seconded and carried.

REPORT OF THE PRESIDENT AND OFFICERS

The Board of Directors also received both written and verbal reports from the president, vice president for county activities, vice president for finance, vice president for legislation and immediate past president.

UNFINISHED BUSINESS – Diane Morris inquired about going back to the full four days next year for Workshop. Dr. Purnell and President LeFebvre advised that is the plan and that the School Law Forum will be back at Workshop next year and take place on Thursday.

Dr. Purnell handed out physical copies of the 2022-2023 BOD Handbook to members who wanted a copy.

NEW BUSINESS –

RESOLUTION TO ENTER INTO CLOSED SESSION

President LeFebvre asked for a motion to go into a closed session to discuss changes to Dr. Purnell’s contract.

Marie Bilik moved to APPROVE the body entering into closed session. The motion was duly seconded and carried. Members went into closed session at 8:58 p.m. Non-essential staff and non-Board of Directors members were locked out of the meeting online and stepped out of the session in-person. Members returned to open session at 9:24 p.m.

ACTION ITEM

Roll Call Agenda Item:

President LeFebvre asked for a motion to approve the new contract for Dr. Purnell.

Paul Williams moved to APPROVE the new contract for Dr. Purnell. The motion was duly seconded and carried, with 21 members voting in the affirmative.

SUMMARY

President LeFebvre reminded members they will receive “take-away” points from this meeting, which can be used in making reports to the county associations.

ADJOURNMENT

There being no further business, IPP Michael McClure moved to adjourn the meeting. The motion was duly seconded and carried. The meeting was adjourned at 9:32 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Timothy J. Purnell', with a stylized flourish at the end.

Timothy J. Purnell, Ed.D.
Executive Director