

## **Fairfield Public School District - Vacancy Chief School Administrator (Interim or Permanent)**

The Fairfield Board of Education in Essex County, New Jersey, is initiating a search for its Superintendent of Schools to serve as the Chief Executive Officer of the Board of Education in accordance with the Board Policies and New Jersey Statutes. The Board will consider Interim and Permanent candidate applications. Our district is comprised of two schools serving more than 700 students in grade PreK through grade 6 and over 60 staff members, with an operating budget of approximately \$14.8 million.

### **Job Requirements:**

- Master's Degree or higher degree in Education.
- New Jersey School Administrator certification (or Certificate of Eligibility).
- Minimum of five (5) years of experience as a Superintendent, Central Office Administrator, or Principal.
- Experience and knowledge in the areas of administration, curriculum, operations, and educational management.
- Ability to communicate clearly and effectively in a professional manner with the public, Board of Education, administration, and staff.
- Experience in the observation/evaluation process, budget process, and special education philosophy and law.
- Proven visionary leadership regarding organizational growth and student achievement.

Interested candidates should submit the cover letter highlighting relevant experience and qualifications; resume detailing professional background and accomplishments; and three professional references to Ms. Kathleen Marano, Interim School Business Administrator/Board Secretary at [maranok@fpsk6.org](mailto:maranok@fpsk6.org)

Position available July 1, 2024.

Deadline for receipt of all applications by February 16, 2024.

*Interviews may commence before the closing date.*

*Fairfield Public School District is an Equal Opportunity Employer; all eligible persons are encouraged to apply.*