

**N E W J E R S E Y S C H O O L B O A R D S  
A S S O C I A T I O N**

**GOVERNANCE & OPERATIONS**

**FILE CODE: GO/4113.2**

**PERSONNEL  
EMERGENCY CLOSINGS**

Inclement Weather/Emergency Closings

The Association recognizes the fact that inclement weather and other emergencies can affect the Association's ability to open for business and the staff's ability to get to work. The safety of the staff is paramount in any emergency.

The Executive Director or his/her designee may close the Association offices, delay the opening or dismiss staff early in the event of inclement weather or other emergencies which threaten the health or safety of personnel. All full-time employees will be paid for such time-off.

On days when weather conditions worsen as the day progresses, the Association may decide to close early. Employees will be expected to remain at work until the appointed closing time, unless their flextime day ends prior to that time, or granted permission from the department director to do otherwise.

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