

N E W J E R S E Y S C H O O L B O A R D S A S S O C I A T I O N

GOVERNANCE & OPERATIONS

FILE CODE: GO/4142.1

PERSONNEL
PAYROLL PROCEDURES

Salary Pay Periods Computation of Rates

Employees shall be paid once every two (2) weeks or 26 times a year. The daily rate of each employee shall normally be 1/260th of his/her annual salary. The hourly rate shall be computed by dividing the daily rate by the number of hours in the employee's prescribed workday. Exceptions to this include employees who are absent from work due to a worker's compensation injury/illness, on unpaid leave of absence, or on long-term disability.

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See Also: GO/3326.1