

**PERSONNEL
INSURANCE**

Effective Date of Coverage and Enrollment Accidental Death and Dismemberment Insurance Benefit

Upon commencement of employment, all new full time employees will be enrolled in accidental death and dismemberment insurance coverage.

Upon becoming a member of the NJSBA Board of Directors, Board of Director members will be enrolled in accidental death and dismemberment insurance coverage.

Since this is a "blanket policy," employees and Board of Directors need not complete an enrollment form, as they are automatically enrolled in coverage.

Coverage for employees shall terminate effective the last day of work at NJSBA. Coverage for Board of Directors shall terminate effective at the conclusion of their NJSBA Board of Directors term.

Claim Procedures

Employees, beneficiaries, or Board of Directors members shall notify the Human Resources Manager when filing a claim. The Human Resources Manager will provide the employee, beneficiary, or Board of Director member the necessary information regarding claim procedures.

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See Also: GO/4117
GO/4117.1
GO/4117.2
GO/4117.3
GO/4117.4