

**N E W J E R S E Y S C H O O L B O A R D S A S S O C I A T I O N**

**GOVERNANCE & OPERATIONS**

**FILE CODE: GO/4162.4**

PERSONNEL  
PROFESSIONAL STAFF

Vacation Schedule

Department Directors	14.58 hours for each full month of employment (2.08 days for each full month of employment/ 25 days per employment year)
Other Professional Staff	11.69 hours for each full month of employment (1.67 days for each full month of employment/ 20 days per employment year)

Vacation hours are based upon the above schedule, and may only be taken after they are earned except as provided under Advancement, File Code GO/4162.2.

Authority: BD 5/79  
BD 9/94  
BD 11/01  
BD 1/03  
BD 5/03  
BD 9/09