

GOVERNANCE PROCEDURES
REIMBURSEMENT OF EXPENSES
FOR BOARD OF DIRECTORS' MEETINGS

Reimbursement of Expenses for Board of Directors' Meetings

Regular Meetings

All members', alternates' and invited guests' expenses for meals, travel and other expenses as authorized by Association policy, related to regular meetings of the Board of Directors shall be paid by the Association.

Special Meetings

In the event of a special meeting called in accordance with (Article VI, Section 9) of the Bylaws, all members', alternates' and invited guests' expenses for meals, travel and other expenses as authorized by Association policy, related to the special meeting shall be paid by the Association.

All reimbursable expenses shall be paid upon submission of forms provided for that purpose.

All members', alternates' and invited guests' personal expenses related to the above meetings are the individuals' responsibility and will not be paid by NJSBA. These expenses should be separated from NJSBA reimbursable expenses and paid directly by the individual at the time the expense is incurred. In the event personal charges are not paid at the time they are incurred, the Association shall bill each individual for them. Each individual shall be responsible for reimbursement of personal charges within twenty (20) days of billing or will have the billed amount deducted from subsequent vouchers until reimbursed.

Overnight Accommodations

Regular members and alternates of the Board of Directors who are their district's delegate to the Delegate Assembly and who have registered for and attend the Delegate Assembly, scheduled to take place the morning after a regular meeting of the Board of Directors, may request overnight accommodations which shall be paid by the Association.

Authority: BD 6/88
BD 9/92
BD 9/94
BD 10/04

See Also: GO/4133.2
GO/4133.3
GO/4133.4
GO/8260
GO/9251

N E W J E R S E Y S C H O O L B O A R D S A S S O C I A T I O N

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GO/9256

GO/9259