

DELEGATE ASSEMBLY RESOLUTION FORMAT

WHEREAS, *[Include a brief statement of the issue/concern; and]*

WHEREAS, The Delegate Assembly is the official policymaking body of the New Jersey School Boards Association; and

WHEREAS, Education-related policies resulting from prior Delegate Assembly and Board of Directors actions are codified in the NJSBA's *Manual of Positions and Policies on Education*; now, therefore, be it

RESOLVED, That the (Your town) Board of Education proposes the following (**new, additional, revised, or replacement**) policy language for adoption by the Delegate Assembly and inclusion in NJSBA's *Manual of Positions and Policies on Education*:

The NJSBA believes...

[Provide a philosophic statement of the intent of the resolution. The statement should be broad so that, if approved by the delegates, it will be an enduring belief of the Association.]

RESOLVED, That this resolution be placed on the agenda for consideration at the (month day, year) Delegate Assembly.

Adopted at a **regular** or **special** meeting of the (Your town) Board of Education on (date).

(Signature)

(Full Name)

School Business Administrator/Board Secretary

Note # 1. Recommended policy language may be submitted as NJSBA BELIEF STATEMENTS only. See examples on the following pages.

*Note # 2. In determining whether the proposal is for **new, additional, revised or replacement** policy language, please use the following guidelines:*

**New policy language may be proposed when there is no existing NJSBA policy on the subject.*

**Additional policy language may be proposed to expand existing language either to broaden the scope of the Association's position or to add implementation strategies.*

**Revised policy language may be proposed to modify (amend) existing language while retaining the intent of the original position statement.*

**Replacement policy language may be proposed to change the position of the Association on an issue or to make significant changes in language while retaining the original position concept. In either case, the existing language is to be substituted with the “replacement” policy language.*

*In each case, where **additional**, **revised**, or **replacement** language is proposed, the relevant **file code number and policy title** must be referenced in the resolved clause.

Proposals for **revised** and **replacement** language must also indicate the affected policy subheading. Deletions should be bracketed and proposed new language underlined.

POLICY PROPOSAL EXAMPLES

Example #1 - *A belief statement only.*

WHEREAS, (Include a brief statement of the issue/concern); and

WHEREAS, The Delegate Assembly is the official policymaking body of the New Jersey School Boards Association; and

WHEREAS, Education-related policies resulting from prior Delegate Assembly and Board of Directors actions are codified in the NJSBA's *Manual of Positions and Policies on Education*; now, therefore, be it

RESOLVED, That the (Your town) Board of Education proposes the following **new** policy language for adoption by the Delegate Assembly and inclusion in NJSBA's *Manual of Policies and Positions on Education*:

The NJSBA believes (include broad-based belief statement that addresses the stated issue/concern).

Note: This is a broad policy statement which can stand alone.

SAMPLE

CRIMINAL BACKGROUND CHECKS –
TIME LIMITS AND NATURE OF CRIME

RESOLUTION NO. 1

NEW JERSEY SCHOOL BOARDS ASSOCIATION

1-888-886-5722

413 West State Street
Trenton, NJ 08618

SEMIANNUAL DELEGATE ASSEMBLY

The following resolution was received from the
(Your town) Board of Education (County):

- WHEREAS, On May 26, 2011, Gov. Chris Christie signed into law A-444, which requires school board members and charter school trustees to undergo criminal background history checks and would disqualify board members who have been convicted of certain crimes; and
- WHEREAS, The (Your town) Board of Education requests that some limitation be developed regarding the number of years to be reviewed; and
- WHEREAS, The (Your town) Board of Education acknowledges that the conviction of certain minor crimes may negatively impact an employment candidate’s qualifications for many years after the conviction thereby impeding the individual’s ability to reintegrate into society; and
- WHEREAS, The Delegate Assembly is the official policymaking body of the New Jersey School Boards Association; and
- WHEREAS, Education related policies resulting from prior Delegate Assembly and Board of Directors’ actions are codified in the NJSBA *Manual of Positions and Policies on Education*; and now, therefore, be it
- RESOLVED That the (Your town) Board of Education proposes the following **new language** for adoption by the Delegate Assembly and inclusion in the NJSBA *Manual of Positions and Policies on Education*:
- The NJSBA believes** in limiting the period of time reviewed in an individual’s criminal background and consideration should be given to the nature of the crime committed.
- RESOLVED, That this resolution be placed on the agenda for consideration at the May 18, 2024, Delegate Assembly.

Adopted at a meeting of the (Your town) Board of Education on (date).

X (SIGNATURE)

(Full Name)

School Business Administrator/Board Secretary

